



JOB TITLE: MACHINE OPERATOR (Panel Saw and others)

DEPARTMENT: MATERIAL PROCESSING

REPORTS TO: SHIFT PRODUCTION SUPERVISOR

DAYS: MONDAY TO FRIDAY (SOME WEEKENDS REQUIRED)

TIME: 1ST (7:00-3:00) (OVERTIME AS NEEDED AND APPROVED)

JOB SUMMARY:

Operation of Panel Saw equipment and limited CNC duties. Detailing and machining of cabinets and sub assembly components.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE THE FOLLOWING, BUT ARE NOT LIMITED TO:

- Operation of Panel Saw machine
- Limited use of CNC machines
- Perform quality checks on part to ensure machines are running properly
- Coordinate flow of material to and from machine area
- Sustain the production schedule
- Maintain proper tolerance on machined stock
- Feed or catch on machine as needed
- Maintain accurate count of items processed
- Other tasks and duties as assigned
- Safe operation of all equipment

JOB QUALIFICATIONS:

- Education: High school diploma or equivalent required
- Experience: Preferably 1-3 years woodworking & 1-3 years CNC machining. But will train
- Physical mobility sufficient to accommodate bending, reaching, lifting and gripping up to 50 lbs
- Intermediate math skills to include fractions and decimals, including conversion
- Basic understanding of metric system
- Ability to read and understand a tape measure and blueprints
- Working knowledge of Microsoft Office product (Word and Excel)
- Have a good attention to detail
- Effective oral and written communication skills
- Strong analytical and problem solving skills
- Ability to learn quickly and desire to take on new projects and be a Team player
- Must present a professional image
- Good Safety record
- Excellent Attendance-Availability to arrive early or stay later
- Stress Tolerance
- Leadership skills