



**JOB TITLE: Cabinet Builder**

**DEPARTMENT:** Final Assembly

**REPORTS TO:** Final Assembly SUPERVISOR

**DAYS:** MONDAY TO FRIDAY

**TIME:** 1<sup>ST</sup> (7:00a-3:00p) (OVERTIME AS NEEDED AND APPROVED)

**JOB SUMMARY:**

On a daily basis, assembles cabinets and associated parts. Prepares and organizes cabinets per schedule. Maintains flow in assigned work area.

**ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE THE FOLLOWING, BUT ARE NOT LIMITED TO:**

Assembles cabinets and associated parts

Maintains equipment

Attaches other components as instructed.

Repair and adjust flaws or misalignments

Alert supervisor of any discrepancy in specifications or measurement

Follows assigned production schedule and reports progress to supervisor as needed

Other duties and projects as assigned

**JOB QUALIFICATIONS:**

Education: High School Diploma or equivalent required

Experience: 6 months or more working in production

Physical mobility sufficient to accommodate bending, reaching, lifting and gripping up to 51 lbs

Basic math skills to include fractions and decimals, including conversion

Ability to read a tape measure quickly and accurately

Understanding of blue prints in regards to cabinet building

Intermediate Microsoft knowledge

Have good attention to detail

Effective oral and written communication skills

Strong analytical and problem solving skills

Ability to learn quickly and desire to take on new projects

Must present a professional image

Team player

Training in Lean Manufacturing preferred

Capable of handling a fast paced environment on your feet.

Must be 18 years old and have reliable transportation.

Attendance is KEY!